

# Online Payment Instructions

Payment Site: [www.goodwintx.com/payonline](http://www.goodwintx.com/payonline)

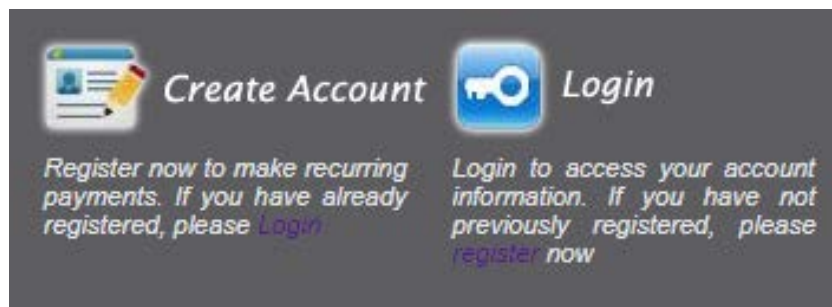


If you are a first-time user, select “Create Account” on the bottom of the screen and follow the prompts to register and set up your account. You will need your Association ID and Account Number to create an account. Your Account Number can be found on your coupon booklet, recent statement, or welcome letter.

**Association ID: AWBC**

**Management Company ID: 6587**

If you are a returning owner, select “Log In” and enter your login credentials.



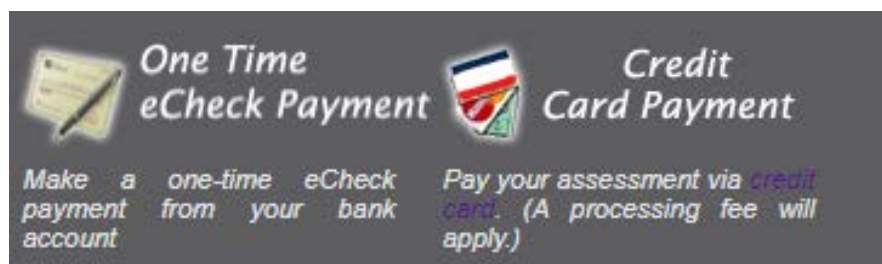
Please contact one of our customer service agents to obtain your Account Number if you cannot locate your coupon booklet or welcome letter.

**If you have more than one account, you will need to add each property after setting up your account. When making one-time payments, you will need to submit one payment for each account separately.**

### \*\*\*Fee Disclosure:

There is no fee to setup recurring automatic payments from your checking account.

- One time eCheck payments are also free of charge.
- One-Time Debit Card payments are subject to an additional \$5 fee.
- One-Time Credit Card payments are subject to an additional 3% fee.



# Online Payment Instructions

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**GOODWIN  
MANAGEMENT**  
Customer Service: (855) 289-6007  
info@assnsvcs.com www.goodwintx.com

**Association ID: AWBC**

**Management Company ID: 6587**

## One Time eCheck Payment:

Follow the link at the bottom of the page; then follow the prompts to proceed with making a one-time payment. This service is free of charge. \*\*Please note it may take up to 4 days for a payment to post to your account.

### One-Time E-Check Payment

#### Community Account Information

Management Company ID :

Association ID :

Unit Account Number :

Account Number	Date Due	Amount Due
John Smith 12345	Jan 1, 2014	\$199.99
Make check payable to: <b>HOMEOWNERS ASSOCIATION NAME</b>		Pay Due After: Jan 15, 2014
Please make check payable to your Association and be sure to use the return envelopes provided.		
Homeowners Association c/o Goodwin Management, Inc. P.O. Box 000000 Las Vegas, NV 89193		

6587 000H0A 0000000000012345 SMITH0000000 19999 7  
Unit Account Num.  
Association ID  
Management Company ID

## One Time Credit/Debit Card Payment:

Follow the link at the bottom of the page; read the disclaimer then click "proceed". Follow the prompts on screen to make your payment. \*\*Please note there is a \$5 processing fee for debit cards and a 3% processing fee for credit cards. It may take up to 4 days for the payment to post to your account.

### Find Account

Please enter the following information found on your payment coupon.

See the **Coupon Document Example** for help locating your information.

(1) Mgmt Co ID

(2) Assoc ID

(3) Homeowner ID

**Continue**

### Coupon Document Example

Account Number	Date Due	Amount Due
John Smith 12345	Jan 1, 2013	\$199.99
Make check payable to: <b>HOMEOWNERS ASSOCIATION NAME</b>		Pay Due After: Jan 15, 2013
Please make check payable to your Association and be sure to use the return envelopes provided.		
Homeowners Association C/O Demo Management Company P.O. Box 99999 Las Vegas, NV 89193		

6708 000H0A 0000000000012345 SMITH0000000 19999 7  
Unit Account Num.  
Association ID (three characters)  
Management Company ID