

ACC - IMPROVEMENT REQUEST FORM

Subdivision: Lakeline Oaks

Date _____

In accordance with the recorded covenants, conditions and restrictions of the association, and in order to protect each individual owner's rights and values, it is required that any owner who is considering improvement of his deeded property and submit the following to the ARCHITECTURAL CONTROL COMMITTEE prior to initiating work on the planned improvements:

- _____ (1) A completed Improvement Request Form
- _____ (2) Complete and detailed building plans, material listing and specifications
- _____ (3) A property site/plot plan showing the location of the proposed improvement.

FAILURE TO SUBMIT THE REQUESTED ATTACHMENTS (ITEMS 1, 2 & 3) PRIOR TO CONSTRUCTION MAY RESULT IN DENIAL OF YOUR REQUEST FOR IMPROVEMENT. If any change is made without approval, the Committee has the right to tell the homeowner to remove the improvement from his property. Any homeowner considering any exterior improvement to his property is urged to review the recorded deed restrictions prior to initial request.

PLEASE PRINT THE FOLLOWING INFORMATION:

Owner Name _____

Address _____

Home Phone: _____

Cedar Park, Texas _____

Work Phone: _____

Email Address: _____

Briefly describe the improvement, which you propose?

Who will do the actual work on this improvement?

Location of improvement (check actual areas that apply):

_____ Front of dwelling _____ Back of dwelling _____ Side of dwelling
_____ Roof of dwelling _____ Garage _____ Patio
_____ Other

(Describe) _____

Material to be used for the improvement (check applicable items):

_____ Brick - Color _____ _____ Cement _____ Stucco
_____ Wood - Color _____ _____ Electric
_____ Siding - Wood _____ Aluminum _____ _____ Glass
_____ Paint - Color _____ _____ Stain - Color _____
_____ Roof - Color _____ Weight _____ lbs per square

Other (Explain) _____

I understand that the ACC will act on this request within 10 days of receipt and contact me in writing regarding their decision. I agree not to begin property improvement without written approval from the ACC. I understand that all construction will meet with BUILDING codes and that the ACC approvals do not override the BUILDING codes but rather, are intended to work with them.

NOTE: Confirmation of receipt of ACC submission via email from Goodwin Management Company is required. The 10-day time period does not begin until the Homeowner has received the confirmation of receipt from the management company.

Homeowner Signature

Date

Construction Start Date

Estimated Completion Date

Date

Approved or Disapproved

**RETURN THIS COMPLETED FORM AND ATTACHMENTS TO
GOODWIN MANAGEMENT, INC. c/o Andrew Hopkins
11149 Research Blvd., Suite 100, Austin, TX 78759-5227
direct line (512) 852-7907 fax (512) 346-4873 Andrew.Hopkins@goodwintx.com**