

Lakeline Oaks Homeowners Association, Inc.

**c/o Goodwin Management, Inc.
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Date: Wednesday, July 12, 2017
Location: Lakeline Oaks Community Center

Annual Meeting Minutes

1. Roll Call and Certification of Proxies

The meeting was called to order at 7:00pm. The board members in attendance were Troy Wright and Mike Boyd. Property manager Andrew Hopkins was also in attendance. Quorum was established by the owners in attendance and proxies. The sign in sheet served as roll call and the proxies were certified and counted as valid.

2. Proof of Notice of Meeting

A copy of the meeting notice was sent by certified mail to Goodwin Management and served as proof of notice of the meeting.

3. Approval of 2016 Annual Meeting Minutes

Troy Wright moved to approve the July 7, 2016 annual meeting minutes as presented. Mike Boyd seconded the motion. The motion passed unanimously.

4. Manager's Report

Andrew Hopkins presented the Manager's Report. Goodwin Management, Inc. is responsible for and acts as community liaison for three areas of the HOA:

- a. Overseeing the common areas elements and community contractors.
- b. Accounting for the community.
- c. Deed restriction enforcement.

Andrew presented an overview of the financials, delinquencies, and violations of the community and answered questions from the members in attendance. Please report violations directly to Andrew at Andrew.Hopkins@goodwintx.com.

5. Board and Committee Reports

- a. Citing excess funds of \$ 44,000 available for neighborhood improvements, the Board described four proposed projects
 - i. New mailboxes – The mailbox proposal was included in the packet for review. The general consensus of the members in attendance was for the board to proceed with the purchase and installation of the new mailboxes.
 - ii. Fixing the entrance monument lights, expected cost is \$1700-2300
 - iii. Holiday Light project – Troy asked for volunteers to get bids and present them to the board; Melody Masterson volunteered to chair this project.
 - iv. Dog Stations – Following up on several complaints about pet owners who do not clean up after their dogs, installation of dog waste stations has been proposed. The members voted whether or not to purchase dog stations by a show of hands. One third were in favor, one third against and one third didn't vote. Andrew will get pricing and a map of possible locations and this item will be re-voted at the next board meeting.

- b. Website – Mike McGuyer requested more detailed board meeting minutes and ACC project reports at each board meeting. He also asked everyone to submit content to be posted on the website.

6. Board Member Election

There was one board member position open for election. The nominees were Craig Weems and Justin Gosch. The vote was cast by written ballot and tallied at the meeting.

The newly elected board member is Justin Gosch.

7. Member Communications

The floor was opened for resident questions and comments.

There being no further business, the meeting adjourned at 8:29pm.